

**Government of Nepal**  
**Ministry of Science, Technology and Environment**  
**Department of Hydrology and Meteorology**  
**Building Resilience to Climate-Related Hazards Project, Kathmandu**  
(Pilot Project for Climate Resilience - PPCR) Project ID No. P127508

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FROM INDIVIDUAL CONSULTANTS**  
**(First Date of Publication: January 11, 2015)**

The Department of Hydrology and Meteorology has applied for financing from the World Bank toward the cost of the Building Resilience to Climate-Related Hazards Project and intends to apply a portion of the financing to eligible payments under this contract for individual consulting services.

The Project aims to strengthen the capacity of the Department of Hydrology and Meteorology to meet Nepal's need for timely and accurate weather, climate and water related information and alert services.

The main objective of hiring 6 individual consultants is to support Project Management Unit in their respective field based in the Kathmandu central office. The project invites Expression of Interest (EOI) with detailed curriculum vitae from interested and experienced individuals. The individual consultants are required to assist the PMU in the implementation of the project in their respective areas of expertise and provide support to the Project Implementation Units and district level offices.

The individuals will be selected and engaged on the basis of their qualification for the assignment in accordance with the **Guidelines on The Use of Consultants by World Bank and its Borrowers, November 2011**. Based on the qualifications, first ranked Individual will be invited for negotiation. The interested individuals may obtain detailed Terms of Reference (TOR) and further information from the Project Office within office hour and may also visit the website: [www.dhm.gov.np/notices](http://www.dhm.gov.np/notices).

Qualification, experience and person-months inputs are given below in Table below:

S.N.	Contract ID No. and Position	Qualification Requirements	Person-months
1	<u>PPCR/DHM/S/IND-3.1</u> Project Technical Coordinator-1	Master degree in Natural Science/Engineering/Applied Science with at least 30 days Management related training(s) or minimum Bachelor's degree in Natural Science/Engineering/Applied Science and a Master's Degree in Management/Public Administration. At least 10 years of combined working experience in technical and managerial positions. Experience in project management and or administration preferably more than 3 years as a Project Manager/Coordinator/Lead role in project implementation. Working experience with bi-lateral and multi-lateral development agencies will be given priority. Experience on planning, monitoring and evaluation of community based projects will be an added advantage. Excellent in both English and Nepali - writing and speaking is required. Candidate must have excellent computer skills. Candidates with experience managing donor-funded projects and GoN experience will have additional advantage. S/he must have acquired experience, knowledge and be familiar with project planning, procurement process and financial management of the GoN. The candidate must be computer literate. Ability to speak and write in Nepal and English is required.	Initially 12 MM (with possibilities of extension within project period based on performance )
2	<u>PPCR/DHM/S/IND-1.1</u> Procurement Consultant-1	At least Bachelor's degree in Agriculture Economics / Engineering / Business Management/Administration/ Law/ Sociology/ Business Administration or relevant fields (Bachelor level – minimum, Postgraduate – preferable). Should possess work experience as full time employee in Government/ Public Enterprise/ NGO/ INGO/ National or International Bank or Financial Institution/ UN agencies and have five years experience in procurement. Should be fully conversant with World Bank procurement policies, Guidelines and procedures evidenced by her/his involvement in procurement functions under World Bank financed projects.	Initially 12 MM (with possibilities of extension within project period based on performance )
3	<u>PPCR/DHM/S/IND-5.1</u> Environmental Safeguard Consultant-1	Minimum of Post-Graduate or Masters Degree in environmental sciences, environmental engineering, environmental studies or equivalent; At least eight years of relevant experience; Proficiency in the usage of computers and office software packages (word processing, spreadsheet etc) and experience in handling of web-based data and information management systems; Work experience in GON, NGO's, INGO'S, donor funded projects and other relevant institutions will be an added advantage; and Fluency in both oral and written Nepalese and English language.	Initially 12 MM (with possibilities of extension within project period based on performance )
4	<u>PPCR/DHM/S/IND-6.1</u> Monitoring and Evaluation Specialist-1	Masters degree in Agricultural Sciences, Social Science, Management, Environment Sciences, Natural Science or related field combined with extensive experience in similar responsible position in rural community is considered as equivalent. At least 7 years of work experience in a field related to rural development, livelihoods, agriculture promotion, and planning or project management. Experience in M&E training would be an asset. Computer literacy in Microsoft packages (MS Word, MS Power point, MS Excel, MS Access), GIS and SPSS is an asset.	Initially 12 MM (with possibilities of extension within project period based on performance )

5	<u>PPCR/DHM/S/IND-7.1</u> Social and Communication Specialist-1	Minimum of Post-Graduate or Masters Degree in social sciences or equivalent; At least 8 years of relevant experience; Proficiency in the usage of computers and office software packages (word processing, spreadsheet etc) and experience in handling of web-based data and information management systems; Work experience in GON, NGO's, INGO'S, donor funded projects and other relevant institutions will be an added advantage; and Fluency in both oral and written Nepalese and English language.	Initially 12 MM (with possibilities of extension within project period based on performance )
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The IC must include the detailed signed CVs including proposed position, membership in professional associations, related trainings, employment records with the name of employing organization, name of the project, location of the work, time period, position held, details of works carried out and value of the project involved.

The EOI along with detailed CV must be delivered to the address given below not later than the working hours on or before January 25, 2015. If the last date of submission happens to be holiday, the next working day will be the last date for submission. The scan copy of EOI with signed CV in pdf format may also be submitted to the email provided below.

Further information or clarification on the EOI may be obtained from the address given below during office hours. The project reserves the right to accept or reject any or all applications without giving any reason whatsoever,

**The Project Director,**  
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