



Government of Nepal
Department of Hydrology and Meteorology
Climate Data and Network Section
Data Procurement Process

- 1) Please choose the station from the link.

https://www.google.com/maps/d/u/0/viewer?mid=14YC-AfnTOMD4fCOhX_OkrLHjHgfZVEuE&ll=29.8670959962377%2C82.1799267078993&z=8

Please check the data availability (S.N. 30:Tmin, 31:Tmax, 32:Rain) from the link below,

<http://old.dhm.gov.np/download/>

- 2) Please confirm your requirement and fill up data request form with required details.
- 3) Please be present at Climate Data and Network Section, Department of Hydrology and Meteorology, Babarmahal, Kathmandu (4th Floor) with data request form and required documents as indicated in no. 4.

or

send your data request to metdatadh@gmail.com along with completed data request form and required documents, as indicated in no. 4.

- 4) You have to submit copy of required documents along with data request form as
- a. For personnel: Brief project proposal
 - b. For Students: Recommendation letter from Studying institution and brief project proposal
 - c. For Organization: Official request letter and Brief project proposal
- 5) The data process will not proceed in case of incomplete data request form and missing required documents.
- 6) The data cost will be calculated and provided to users once completed application process. User can now pay the data cost.
- 7) Users residing in Nepal can pay the data cost from the following two methods,
- A) Online:
- PAN Users: Data cost can be paid by [connect IPS](#), [eSewa](#) and [Khalti](#) through Nepal government revenue portal (<https://revenue.fcgo.gov.np>). (Please check the online payment procedure for PAN Users for the details)

- For Non PAN Users: Data cost can be paid by online using the Nepal government revenue portal (<https://rajaswa.fcgo.gov.np/#/auth/login>) through **connect IPS**.
(Please check the online payment procedure for Non PAN Users for the details)

B) Offline:

- Users can pay data cost (Up to 5000/- only) directly from the Account Section of Department of Hydrology and Meteorology, Babarmahal, Kathmandu (8th Floor)
- User can deposit data cost in the following bank account,

Bank Name: Rastriya Banijya Bank

Revenue A/C No: 1000100200010000

Office code No: 308023501

Revenue Head ID: 14213

Beneficiary Name: Government of Nepal, Department of Hydrology and Meteorology, Nepal

- Users those reside outside Nepal can pay the data cost through bank transfer.

Bank Details:

Bank Name: Rastriya Banijya Bank

Revenue A/C No: 1000100200010000

SWIFT Code: RBBANPKA

Office code No: 308023501

Revenue Head ID: 14213

Beneficiary Name: Government of Nepal, Department of Hydrology and Meteorology, Nepal

Address: Babarmahal Kathmandu, Nepal

- Data will be provided once received payment slip or voucher or after confirmation received from bank (in case of bank transfer)
- 8) The data process may takes no of days depending upon number of station and data volume.
- 9) Users can communicate through mail metdatadh@gmail.com in case of any confusion or support if required.