



Government of Nepal
Department of Hydrology and Meteorology
Online Payment Procedure (For Non PAN Users)

- 1) Please open revenue portal (<https://rajaswa.fcgo.gov.np/#/auth/login>) from your internet browser (Google Chrome, Mozilla firefox, Safari etc...).
- 2) A screen will appear as below. Please register as new user following the instructions given if you are using this online system for the first time, otherwise please go through the point no 7.

The screenshot shows the login page for the Government of Nepal's Financial Comptroller General Office. The header includes the government logo and text: "GOVERNMENT OF NEPAL, MINISTRY OF FINANCE, FINANCIAL COMPTROLLER GENERAL OFFICE". The main heading is "Portal for Government tax payment". On the left, there is a "Sign In" section with a language dropdown set to "English (US)". It contains input fields for "Username or email" and "Password", a "Forgot Password?" link, and buttons for "Sign In", "or", and "Register". On the right, there are sections for "Features:-" and "Notes:-".

Portal for Government tax payment

Features:-

- First Citizen-to-Government (C2G) electronic Payment Portal.
- All types of tax, duties and service taxes can be paid.
- This portal is fully secure.
- No personal information is used, stored, disclosed by this application without legal provision.
- All offices of the Federal government are in the net of this system.
- Computer or mobile devices can be used for transaction.

Notes:-

1. Taxpayer/Payee should be register in this system and connect IPS operated by Nepal Clearing House Ltd as well and valid bank account should be linked with this Connect-IPS account.
2. Maximum of 1000000 can be paid from this portal.

- 3) In case of new user, you will see token in the screen. Please type your token number to proceed.

The screenshot shows the "Verify Token" page. The header includes the government logo and text in Nepali: "नेपाल सरकार, अर्थ मन्त्रालय, महालेखा नियन्त्रक कार्यालय". The main heading is "Verify Token". Below the heading, there is a message: "Please enter verification code". A large grey box displays the token number "465561". Below this, there is a label "verify_msg_prefix" followed by the email address "example@gmail.com" and an input field. At the bottom, there are buttons for "Verify Token" and "Sign In".

Verify Token

Please enter verification code

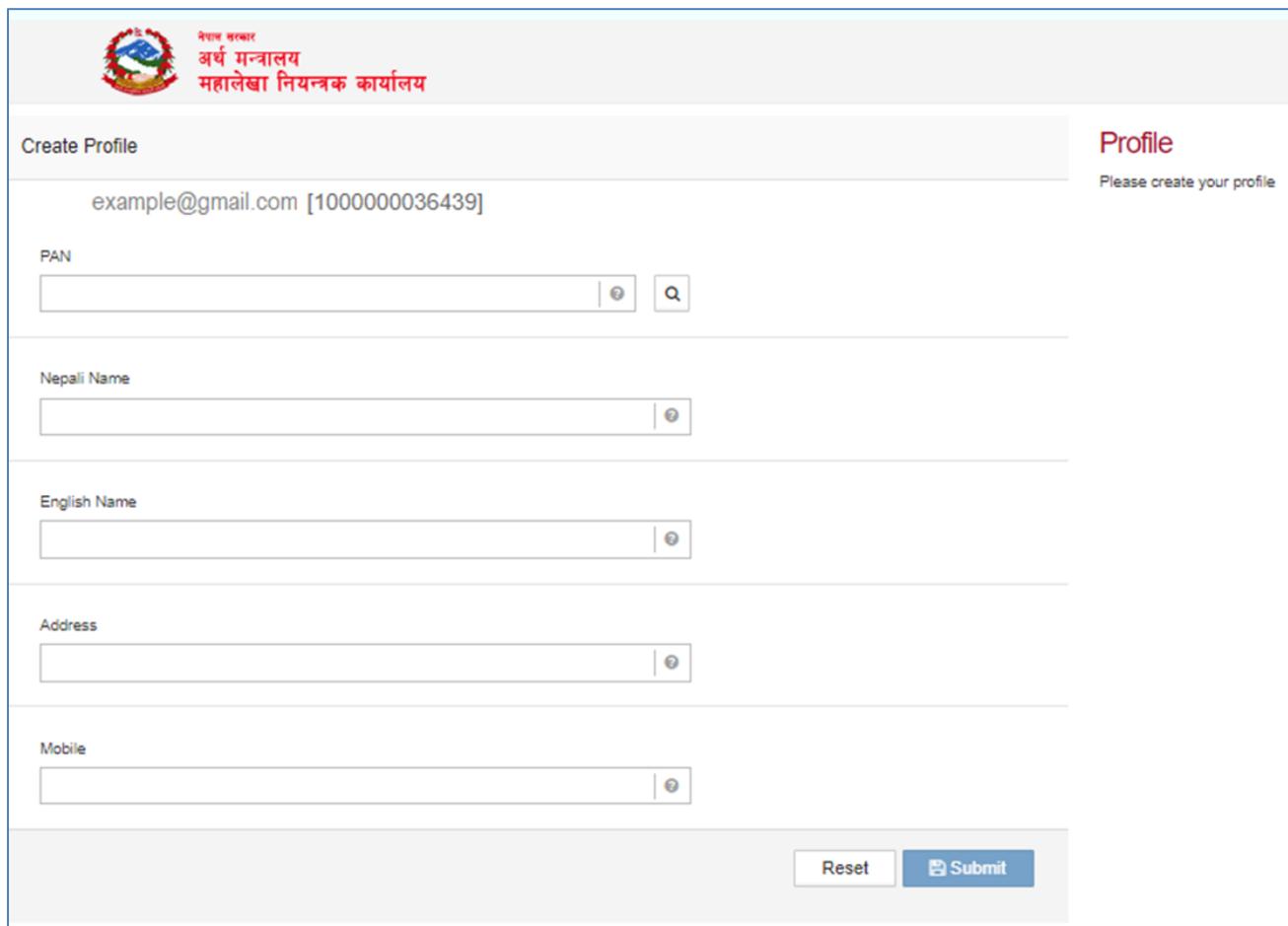
465561

verify_msg_prefix example@gmail.com

Verify Token

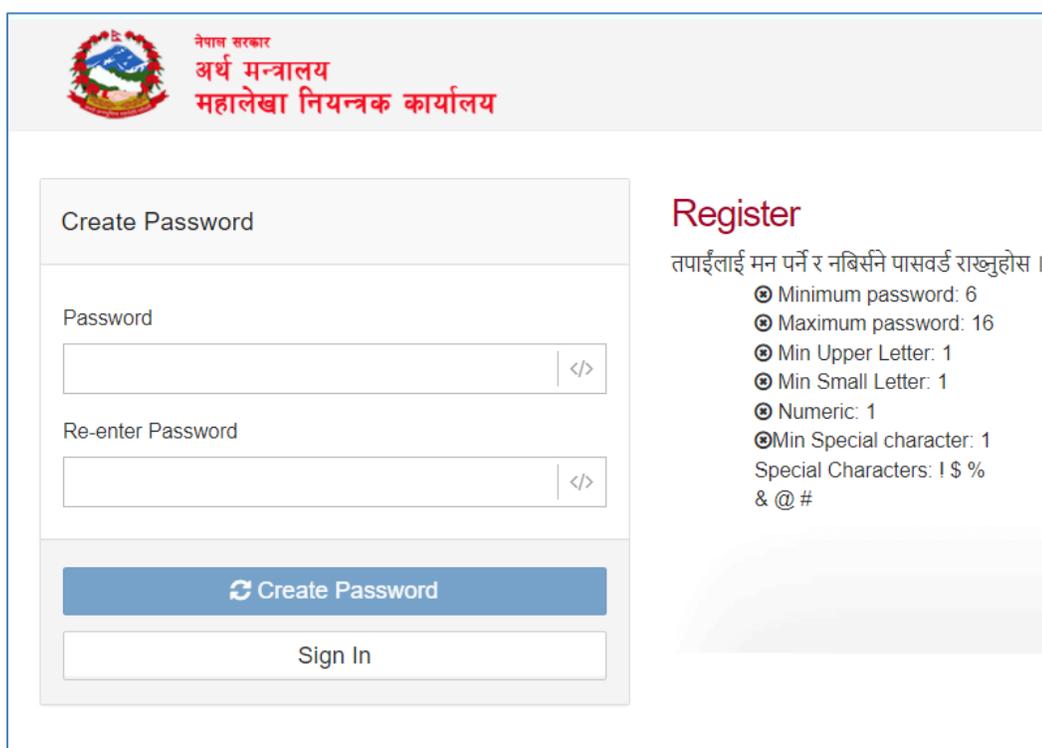
Sign In

4) A new screen will appear. Please fill up your details and press submit button.



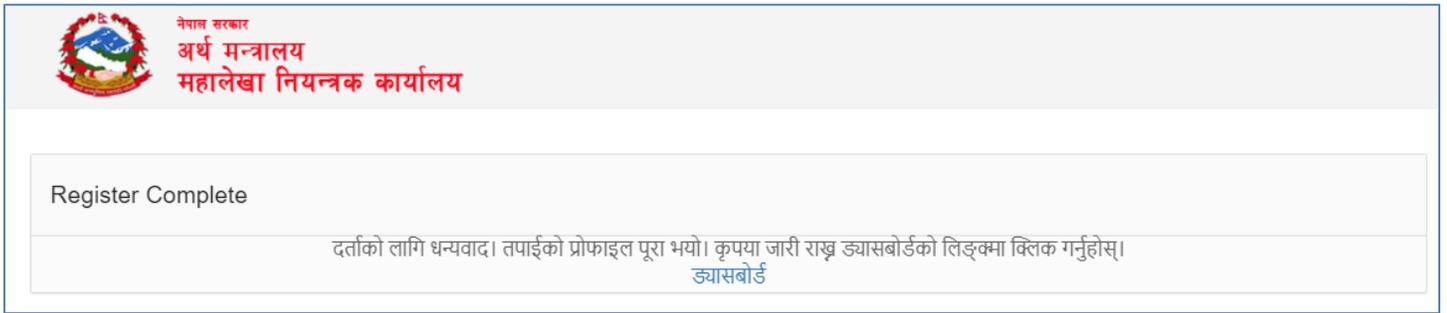
The screenshot shows the 'Create Profile' form. At the top left is the logo of the Government of Nepal and the text 'नेपाल सरकार अर्थ मन्त्रालय महालेखा नियन्त्रक कार्यालय'. The form has a header 'Create Profile' and a 'Profile' link with the text 'Please create your profile'. The form contains the following fields: 'example@gmail.com [1000000036439]', 'PAN', 'Nepali Name', 'English Name', 'Address', and 'Mobile'. Each field has a search icon. At the bottom right, there are 'Reset' and 'Submit' buttons.

5) Please choose your password and click on create password button.

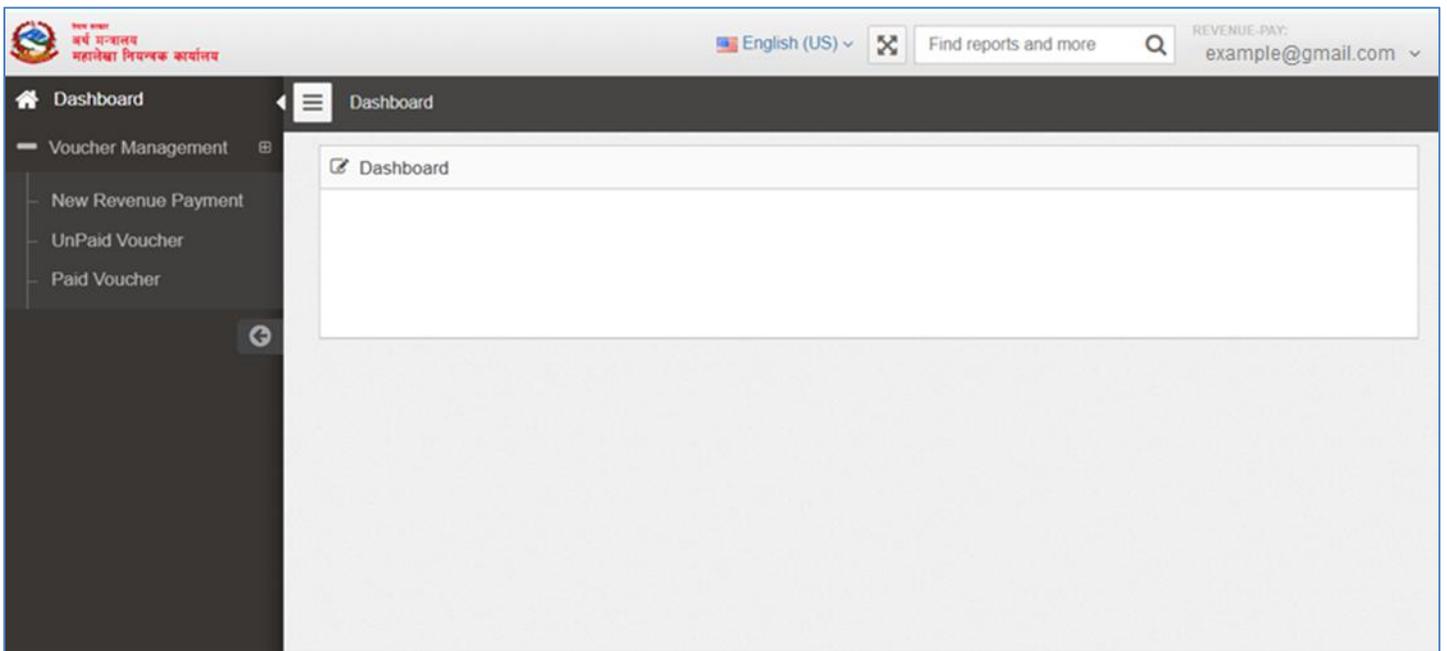


The screenshot shows the 'Register' form. At the top left is the logo of the Government of Nepal and the text 'नेपाल सरकार अर्थ मन्त्रालय महालेखा नियन्त्रक कार्यालय'. The form has a header 'Create Password' and a 'Register' link. Below the header, there are two password fields: 'Password' and 'Re-enter Password', each with a search icon. At the bottom, there are 'Create Password' and 'Sign In' buttons. To the right of the form, there is a list of password requirements: 'तपाईंलाई मन पर्ने र नबिर्सने पासवर्ड राख्नुहोस ।', 'Ⓢ Minimum password: 6', 'Ⓢ Maximum password: 16', 'Ⓢ Min Upper Letter: 1', 'Ⓢ Min Small Letter: 1', 'Ⓢ Numeric: 1', 'Ⓢ Min Special character: 1', and 'Special Characters: ! \$ % & @ #'.

6) Now, you will received the message as below.



7) Please login your account using your username and password. You will see the dashboard as below.



8) Please click new revenue payment and fill up the details as,

Province: बागमती

District: काठमाडौं

Revenue Office: जल तथा मौसम विज्ञान विभाग

Please press submit button once completed.

New Revenue Payment

Select Province: बागमती प्रदेश

Select Revenue Office: जल

कोड: ३४५०१३५६५, ३०८२१३५०१, ३०८०१३५०३, ३०८०२३५०१

नेपाली नाम: सुन्दरीजल आर्शनल कार्यालय, सुन्दरीजल[345013565], जल तथा उर्जा आयोग, सिंहदरबार, काठमाण्डौ[308213501], बुढिगङ्गा जल विद्युत आयोजना, काठमाण्डौ[308013503], जल तथा मौसम विज्ञान विभाग, बबरमहल[308023501]

छानुहोस:

Search Districts: कोड, नेपाली नाम, छानुहोस

२३	दोलखा[23]	<input type="radio"/>
२४	रामेछाप[24]	<input type="radio"/>
२५	सिन्धुली[25]	<input type="radio"/>
२६	काभ्रेपलान्चोक[26]	<input type="radio"/>
२७	सिन्धुपाल्चोक[27]	<input type="radio"/>
२८	रसुवा[28]	<input type="radio"/>
२९	नुवाकोट[29]	<input type="radio"/>
३०	धादिङ[30]	<input type="radio"/>
३१	चितवन[31]	<input type="radio"/>
३२	मकवानपुर[32]	<input type="radio"/>
३३	भक्तपुर[33]	<input type="radio"/>
३४	ललितपुर[34]	<input type="radio"/>
३५	काठमाण्डौ[35]	<input checked="" type="radio"/>

4 total

13 total

Next

9) Now, you will see the box below. Please choose following details as,

Purpose: अन्य

Revenue Head: अन्य विक्रीबाट प्राप्त रकम [14213]

Description: Data Price

Amount: your desired amount

Tax year: your designed fiscal year

Adv. Deduct: Left it blank

Then, press next bottom below.

S.No	Purpose	Revenue Head *	Description	Amount *	Tax Year	Adv. Deduct	Action
१	अन्य	अन्यविक्रीबाट प्राप्त रकम[14213]	data price	2370	२०७९/८	<input type="checkbox"/> No	
दुई हजार तीन सय सतरी रुपैया मात्र			total	२३७०			<input type="button" value="+ Add"/>

Back Next

10) Please choose next bottom below. Now, you will see the Revenue Voucher as below. Please check the Revenue Voucher carefully. You can create another voucher if something is missing here or mistakenly entered.

Voucher Print
Press Button for Print

Voucher Detail

Fiscal Year: २०७९/८०
Request Code: २०७९-३८२६७३२
Date: २०७९/०७/०६
RC Agency: जल तथा मौसम विज्ञान विभाग (३०८०२३५०१)

Revenue Payer Detail

Payer Codes:
PAN: [REDACTED]
Payer Name: [REDACTED]
Payer Address: [REDACTED]
Payer Phone: [REDACTED]

S.No.	EPB	Revenue Head	Remarks	Amount	Tax Year	Adv. Deduct
१	३९६६५०६३	अन्यविक्रीबाट प्राप्त रकम (१४२१३)	data price	२३७०	२०७९/२०८०	No
दुई हजार तीन सय सतरी रुपैया मात्र			Total	२३७०		

Payment Options

connect **IPS**

[Proceed to Payment »](#)

- 11) Please choose connect IPS on the right to proceed for the payment. You need Connect IPS account for the purpose. Please create Connect IPS account if you are new user.
- 12) After opening Connect IPS, you can choose your bank account and press the submit button.

connect **IPS**

PAYMENT DETAILS

Return to Creditor Site

Creditor Id : MER-7-APP-4	Creditor Name : Revenue on RBB
Transaction Amount : (NPR) 2370.00	Charge Amount : (NPR) 0.00
Net Debit Amount : (NPR) 2370.00	Transaction id : 2079-5172748
Reference Id : 2079-5172748/308023501	Particulars : Revenue Payment

ACCOUNT DETAILS

Debit Account : NMB1 - [REDACTED]

Submit

- 13) Please login revenue portal (<https://rajaswa.fcgo.gov.np/#!/auth/login>) again and check the paid voucher by clicking on the left. Please download your Voucher and submit to metdatadhm@gmail.com for Meteorological data and datasection2018@gmail.com for Hydrological data. Data will be provided by mail after confirmation your voucher.