# **Data request Functionality in DHM**

## A) The process has 6 major steps from data request to payment:

1. Request is sent by the requester filling the form (Data Request) from dhm website

2. The request is reviewed and approved by the administrator via admin panel of website

3. The requester is informed that the request has been approved via mail, containing the further process for payment by dhm. The payment voucher is to be sent to the official mail id of dhm

4. DHM will send the requested data link to the requester in mail.

## B) Process in detail

**Step 1.** Go to **Data Service** link from front page, Click the **Request Data** button, and fill the form (As depicted in the snap below in fig.1 and fig.2)

Meteorological Observations	_						
Meteorological Forecast	DATA	SERVICE					
Hydrological Observations	Meteo	rological Observati	on Hydrological O	bservation			equest Data
Hydrological Forecast	Show	10 v entries			Searc	ch:	
	S.N. 🔺	STATION_NO 🔶	RIVER_NAME 🗍			LONGITUDE 🔅	LATITUDE
out Us	1	101	Kakerpakha	Baitadi	Sudurpaschim Pradesh	80.53816	29.65826
ess Release ta Service	2	102	Baitadi (Gothapani)	Baitadi	Sudurpaschim Pradesh	80.41317	29.55744
nders	3	103	Patan (West)	Baitadi	Sudurpaschim Pradesh	80.54575	29.46714
tices lletin	4	104	Dadeldhura	Dadeldhura	Sudurpaschim Pradesh	80.58775	29.30135
mate Services	5	105	Mahendra Nagar (Sundarpur)	Kanchanpur	Sudurpaschim Pradesh	80.23049	28.95477
	6	106	Belauri Santipur	Kanchanpur	Sudurpaschim Pradesh	80.3754	28.69858
	7	107	Darchula (Khalanga)	Darchula	Sudurpaschim Pradesh	80.54539	29.84496
	8	108	Satbanjh	Baitadi	Sudurpaschim Pradesh	80.49741	29.4973
	9	109	Lumpthi	Darchula	Sudurpaschim Pradesh	80.82216	29.78255
	10	110	Dhaulatiya (Dallekhdhar)	Darchula	Sudurpaschim Pradesh	80.62471	29.79923

Fig. 1

Aeteorological Observations									
Neteorological Forecast	DATA REQUEST FOR	RM							
hydrological Observations	Nepali/Foreigner								
garological objectivations	Nepali		○ Foreigner						
lydrological Forecast	Institution	O Individua	al						
	Full Name		Address						
Js 🔸	yasmin Shrestha		Kathmanc	lu, Nepal					
Release	Email		Phone No.						
ervice	kirangothe@yahoo.com		98411625	5					
5	Institute Name								
	isnpl								
	Recommendation Letter	Purposal							
Convisoo	Choose File No file	chos Choose File	lo file chosen						
	[Note: Please click Add	, I button below after o	Select Fre chosing station det	quency ails.]		~			
	S.N. Station Name Pa	rameter Period	Frequency	Rate	Pricing	Acti			
	1 Jamadigad To	tal, Max, min, 2016-20	19 Annual	(Rs) 5/y	20.00	De			
	1 Bijuwar Tar To	tal, Max, min, -	Hourly	-		De			
	4					•			
	Purpose								
	For some research								

**Step 2.** The user will see the following information on pop up after successful form submission by clicking on **Request Data** button



The requester will get the confirmation mail once the form is submitted successfully.

### 

## Confirmation Inbox ×



DHM <keyrun.gothe@gmail.com> to kirangothe ▼ 6:00 PM (0 minutes ago) 🏠

1 of 10,8



**Government of Nepal** 

Ministry of Energy, Water Resources and Irrigation

Department of Hydrology and Meteorology

## Dear Sir/Ma'am,

We are pleased to inform you that your request has been received. You will receive a confirmation email once your request has been verified.

© 2024 Government of Nepal Ministry of Energy, Water Resources and Irrigation Department of Hydrology and Meteorology. All Rights Reserved.

f

**\_Step 3.** After the successful data request received from the user, the administrator can view the request via the admin panel of dhm. Initially, the status of the request will be in **Pending** state.

Acce	ot Reject								🕒 Bac
		METEOF	ROLOGICAL D	DATA RE	QUEST FORM				
ΓO,						Date: 202	24-07-04	ı	
Depa	rtment of Hydrology and M	eteorology Babarmahal,							
l/we	nere by request the followin	g meteorological data.l/We read a	and understan	id the te	rms and conditions and abi	de by them wher	n data is	purchase	d.
5N Station index or name	Parameter Perio		Period Frequency		For Official use only				
		e.g. tempreature, rannatt	e.g. 1990-1993		e.g. monunty, daity, nourty	Data availability		Rate	Cost
1	Bijuwar Tar	Total, Max, min, or mean	-		Hourly	No	-	)	D
iscou	ntedPrice								
or D	ata User				For	Official use only			
lam	e (organization/user): Yasmir	n Shresth			Total	Cost 0			
Addr	ess: Kathmandu, Nepal				Discount	t (%) 0 🗸			
ourp	ose: For study.				Grand Total (NRP/L	JSD) 0			
Study title / Project name:		Amount in words:							
	e: 9841589632			Issued	By:				
hor				Deter	nd Signature:				
Phor Emai	l: kirangothe@yahoo.com			Date a	5				

1. Purchased datamust only be used by the named person(s)/institution for the sole purpose of their work / on the named project/thesis etc and will be not be shared/provided to any third party including commercial purposes.

2. Articles, papers, thesis, reports or written scientific works of any form, based in whole or in part on data supplied by DHM, will contain an acknowledgement concerning the supplied data.

3. Although every care has been taken in preparing and testing the data, DHM cannot guarantee that the data are correct in all circumstances; neither does

DHM accept any liability whatsoever for any error or omission in the data, or for any loss or damage arising from its use. 4. Users should help improve the quality of the dataand its delivery by giving feedback where appropriate.

Note:

• Users should help improve the quality of the dataand its delivery by giving feedback where appropriate.

25% discount for SARRC countriesPhotocopy / printing charge: Rs. 10 (Rs. 5 for student) per page.

Copyright © . All rights reserved.

**Step 4.** Upon verifying the requester's information and relevant documents, and applying the appropriate discount, the admin can approve the request. Once approved, the requester will receive a payment link in mail.



© 2024 Government of Nepal Ministry of Energy, Water Resources and Irrigation Department of Hydrology and Meteorology. All Rights Reserved.

The status of the data request will converted to 'Accepted' as a result.

7 | Page

Intellisoft Nepal Pvt. Ltd.

The admin can reject the request if misinformation is provided by the requester. The requester will be notified via email.



### Dear Sir/Ma'am,

It is to inform you that your request for the data has been rejected by DHM. It is advisable to fill the form with genuine information.

© 2024 Government of Nepal Ministry of Energy, Water Resources and Irrigation Department of Hydrology and Meteorology. All Rights Reserved.



**Step 5.** After clicking the **payment link** from step 4, it will lead to the following page containing requester and requested data information with payment link **Login to FCGO** at the bottom of the page.





### TO,

# METEOROLOGICAL DATA REQUEST FORM

Date: 2023-02-28

### Department of Hydrology and Meteorology Babarmahal, Kathmandu, Nepal

I/we here by request the following meteorological data.I/We read and understand the terms and conditions and abide bythem when data is purchased.

SN	Station index or name	Parameter	Period	Frequency	For Off	cial use only		
				g	Data av	ailability	Rate	Cost
1	Naugragad	Temperature (Maximum)	2000-2000	Hourly	Yes	(Rs) 60/m		720
2	Chamelia	Temperature (Maximum)	1965-2000	Hourly	Yes	(Rs) 60/m		25920

For Data User		For Official use only				
Name (organization/user): Jeanette Nicholson		Total Cost	26640			
Address: Corporis consequatur		Discount (%)	25			
Purpose: Study / Project / Insurance		Grand Total (NRP/USD)	Rs. 19980			
Study title / Project name:		Amount in words: Nineteen Thousands Nine Hundred and Eighty Rupees				
Phone: 9801234567		Issued By: Kiran Gothe				
Email: mala.magar2023@gmail.com		Date and Signature:				
Date and Signature: 2023-02-28	Official Stamp	Receipt No: 202302281				

### Terms and conditions for the provision of data

1. Purchased datamust only be used by the named person(s)/institution for the sole purpose of their work / on the named project/thesis etc and will be not be shared/provided to any third party including commercial purposes.

2. Articles, papers, thesis, reports or written scientific works of any form, based in whole or in part on data supplied by DHM, will contain an acknowledgement concerning the supplied data.

3. Although every care has been taken in preparing and testing the data, DHM cannot guarantee that the data are correct in all circumstances; neither does DHM accept any liability whatsoever for any error or omission in the data, or for any loss or damage arising from its use.

4. Users should help improve the quality of the dataand its delivery by giving feedback where appropriate.

### Note:

Users should help improve the quality of the dataand its delivery by giving feedback where appropriate.

25% discount for SARRC countries

• Photocopy / printing charge: Rs. 10 (Rs. 5 for student) per page.

• Please send the payment receipt from FCGO to info@dhm.gov.np and metdatadhm@gmail.com. Upon verification of the payment, the requested data will be forwarded to your email.



Intellisoft Nepal Pvt. Ltd.

**Step 6.** After Logging in into **FCGO portal** make the payment with the amount mentioned in receipt and send the soft copy of the voucher to the dhm official mail. The requester will receive the data link in the mail.





< > C 🗋 😒 reve	nue.fcgo.gov.np/#/dashboard/voucher/0/35/9338			2 🦁	▲ 🗅 😫 🗅 🖬 =
<b>पूवावलाकन</b> भुक्तानीकत विवरण	सरकारी राजस्व प्रणाली 308023501-जल तथा मौसम विज्ञान विभ किरण गोठे ९८४१८४९०३२ भवतपुर-12,मवतापुर १०६२७६३१ keyrun.gothe@gmail.com राष्ट्रिय वाणिज्य बेंक	गग		पछाठि नेप अंग्र वु	सेम गर्नुहोस् & भुक्तानी गर्नुहोस् गली मिति २०८१-२-१० केजी मिति २०२४-०५-२३ कृत रकम रु.१०
सि.नं.	कार्यालयको नाम	विवरण	रकम	कर वर्ष	कुल रकम
1	अन्यविक्रीबाट प्राप्त रकम	fdsaff	ξo	२०८०/८१	१०
	Fig.	. Voucher cre	eated		

भौचर विवरण		भुक्त	ानी कर्ताको	विवरण		रकम भुक्तार्न छान्नुह	ो गर्ने विकल्प होस:
आर्थिक वर्षः कारोबार सङ्केतः मितिः कार्यालयः बेंकः	2080/81 2080-11488971 2024-05-23 2081/02/10 308023501-जल तथा मौसम विज्ञान विभाग 11002-राष्ट्रिय वाणिज्य बैंक	पान नं नामः ठेगाना फोन न	: : म्बर:	106272631 Kiran Gothe किरण गोठे भक्तपुर-12,4ग 9841849039	• क्तपुर	connect IPS bay direct from bank connect IPS	CSewa eSewa
भौचर नं	शिर्षक विवरण	वापत	रकम	आय वर्ष	श्रोतमा करकट्टी	paj	khalti
64185425	अन्यविक्रीबाट प्राप्त रकम	fdsaff	10	2080/81	हो	IME Pay	KHALTI
		जम्मा	10				
						रकम भक्त	नी गर्नहोस

Fig. Choose the payment option

क्यान्सल गर्नुहोस्

connect IPS			
ቅቅ <b>PAYMENT DETAILS</b>			Return to Creditor Site
Creditor Id :	GON-6-RBB-FDRL	Creditor Name :	308023501-Department of hydrology and meteorology
Transaction Amount :	(NPR) 10.00	Charge Amount :	(NPR) 2.00
Net Debit Amount :	(NPR) 12.00	Transaction Id :	2080-11488971
Reference Id :	2080-11488971	Particulars :	Kiran Gothe
해 ACCOUNT DETAILS			
Debit Account :	KBL kiran - 2480293309300001		~

Fig. Payment made (Connecti ips)